



**ONLINE  
RECURRING PAYMENT /  
RECURRING DISTRIBUTION  
AUTHORIZATION AGREEMENT**

1001 B Avenue, Suite 203  
P.O. Box 180980  
Coronado, CA 92178-0980  
(619) 435-7780

**INSTRUCTIONS: COMPLETE THE FOLLOWING INFORMATION IF YOU WOULD LIKE TO ESTABLISH A RECURRING MONTHLY PAYMENT OPTION TO PAY YOUR RENT TO MCKEE ASSET MANAGEMENT, OR IF YOU ARE AN OWNER AND WOULD LIKE TO HAVE YOUR MONTHLY INCOME DISTRIBUTIONS DIRECTLY DEPOSITED INTO YOUR BANK ACCOUNT.**

**IF YOU ARE MAKING A ONE-TIME PAYMENT, PLEASE NAVIGATE BACK TO THE HOME PAGE OF OUR WEBSITE, AND SELECT THE "ONE-TIME PAYMENT OPTION". HERE YOU CAN MAKE A ONE-TIME PAYMENT USING EITHER A BANK ACCOUNT OR A CREDIT CARD. A SERVICE FEE WILL APPLY.**

**RUSSELL B. MCKEE, INC  
DBA MCKEE ASSET MANAGEMENT (HEREINAFTER REFERRED TO AS "COMPANY")**

[  ] **RECURRING TENANT PAYMENT OPTION** – By checking this option, I hereby authorize Company to initiate monthly debit transactions from my Bank Account (referenced below), hereinafter referred to as "Account", to withdraw funds for payment of RENT.

[  ] **RECURRING OWNER DIRECT DEPOSIT OPTION** – By checking this option, I hereby authorize Company to initiate monthly credit transactions to my Bank Account (referenced below), hereinafter referred to as "Account", for the purpose of depositing my monthly income distributions into my Account. Furthermore, I authorize my Bank to honor such credit transactions initiated by Company into my Account. In the event that funds are erroneously deposited into my Account, I authorize Company to debit my Account for any amount, but not to exceed the original amount of the erroneous credit.

<p><b><u>Bank Account Information</u></b></p> <p>Bank Name: _____</p> <p>Bank's ABA Routing Number: _____</p> <p>Your Bank Account Number: _____</p> <p>Name(s) on Account: _____</p> <p>ACCOUNT HOLDER IS REQUIRED TO CALL THEIR FINANCIAL INSTITUTION TO VERIFY THAT ELECTRONIC CREDITS WILL USE THE SAME ACCOUNT NUMBER AND ROUTING TRANSIT NUMBER AS PROVIDED ON ACCOUNT HOLDERS CHECK. IF THE FINANCIAL INSTITUTION USES A DIFFERENT ROUTING NUMBER FOR ELECTRONIC TRANSFERS, IT IS THE ACCOUNT HOLDER'S RESPONSIBILITY TO PROVIDE THAT CORRECT INFORMATION ABOVE.</p>
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**TERMS OF USE** [  ] I agree [  ] I disagree **This authorization will take up to 30 days to process, during which time tenants will remain responsible for making timely payment of rent as it becomes due. Owners will receive distributions by check until authorization has been successfully initiated. This authorization shall remain in full force and effect until Company has received WRITTEN notification of its termination in such time and in such manner as to afford Company and Bank a reasonable opportunity to act on it.**

YOUR NAME: \_\_\_\_\_  
RENTAL PROPERTY ADDRESS: \_\_\_\_\_ UNIT: \_\_\_\_\_  
TELEPHONE NUMBER (W): \_\_\_\_\_ TELEPHONE NUMBER (H): \_\_\_\_\_  
E-MAIL ADDRESS: \_\_\_\_\_